

In-School Suspension Letter to Parents

Date

Dear Parent or Guardian:

This letter is to inform you that your child,
was place in the in-school suspension room for:

- One class
- Hour(s)
- Day(s)

The reason for this in-school suspension was:

- Disruptive conduct
- Improper language
- Disrespect to teachers
- Tardiness
- Bullying
- Harassment
- Other:

If your child's behavior does not improve, we will be forced to suspend him/her from school in accordance with school and district regulations. If you would like to speak to me or have any questions, I can be reached at

Sincerely,

Dean

Principal